



# Google Drive How To

**Ivan McGhee**



## Google Drive How To:

**Das Google-Drive-Buch** Thomas Raukamp,2014-09-01 Google Drive ist die bekannte Cloudlösung von Google. Neben einem privaten Onlinespeicher bringt sie das umfangreiche Office Paket Google Docs mit, das sich in Funktionalität und Umfang mit Microsoft Office Co messen lassen kann. Textverarbeitung, Tabellenkalkulation, Präsentationen und und und. Die Programme haben nicht nur viele Funktionen an Bord, sie unterstützen auch andere Formate. So können etwa Word und Excel Dateien anstandslos nativ bearbeitet werden. Und wie es sich für ein Kollaborationstool dieses Kalibers gehört, ist die Arbeit im Team ganz komfortabel und einfach, ob zu Hause auf dem PC oder unterwegs auf mobilen Geräten. Chat und Kommentarfunktionen erleichtern noch die Zusammenarbeit. Um diese Tools in ihrem gesamten Umfang erschöpfend anwenden zu können, braucht es das passende Buch, das alle Facetten der Produktivitätssuite erklärt. Thomas Raukamp ist Google Drive Experte. Er beschreibt, wie sich die einzelnen Programme am effektivsten nutzen lassen, und wie man wirklich alles aus Googles Kollaborationsgenie herausholt, nicht nur für Einsteiger, sondern auch für Profis, die noch mehr Funktionen kennenlernen wollen. *Instant Google Drive Starter* Mike Procopio,2013-01-01 This book is a Starter which teaches you how to use Google Drive practically. This book is perfect for people of all skill levels who want to enjoy the benefits of using Google Drive to safely store their files online and in the cloud. It's also great for anyone looking to learn more about cloud computing in general. Readers are expected to have an Internet connection and basic knowledge of using the internet.

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