

Greensboro, Jan 3, 2021

Sonya R Meyer
Dentistry Practice Owner
Meyer Dentists
4395 Barrington Court
West Memphis, AR, 72301

Dear Sonya,

I noticed the job posting for a dental hygienist in the window of your clinic, and I was strongly driven to apply instantly. As a dental hygienist with 4+ years' experience and certifications in four handed dentistry, I believe I have the skills to be the second pair of eyes and hands of a dentist as excellent as yourself.

You wrote that you are searching for an employee who will not require extensive training, that is already experienced and proven. I hold an Associate's degree in dental hygiene from University of Alaska Anchorage, where I graduated with a 3.8 GPA. Later, I got certified with the DANB all the way to Certified Orthodontic Assisting level, meaning I have passed exams in Radiation Health and Safety, Infection Control, and advanced four-handed dentistry. In my current position as a dental assistant at Morgan Dentistry, I practice four-handed dentistry with Dr. Selleck for up to 20 appointments a day, ranging from 15 to 120 minutes. By developing efficient preparation and cleanup protocols, I have managed to cut downtime between appointments by almost half. This allowed me and the dentist to use this time to rest, and provide a safe and efficient treatment afterwards, instead of scrambling and rushing from one patient to the next. We have also cut down the average time taken for bridges and implants by around 15%, or 12 minutes. I believe I am the dynamic candidate you are looking for to combine with your tenured expertise.

The reason why I am so excited about applying to work at Jones Dentists is that I know how much time you commit to employee development. You pride yourself on being among the best, and I really respect that you are willing to bring all your employees up to your high standards. This is why I believe that assuming the position of your dental hygienist is the perfect opportunity for me.

When could we connect to talk about how I can help you incorporate more efficient preparation and cleanup protocols to save your valuable time?

Best Regards,

Dana Robertson
336-460-2051
d.robertson@resumelab.com

PS I'm also eager to tell you about how I kept my X-ray error rate below 3%.

Dana Robertson

Dental Hygienist

Personal Info

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Greensboro, NC

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336-460-2051

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New Drug Approval Process Richard A. Guarino,Richard Guarino,2016-04-19 The thoroughly revised Fifth Edition of New Drug Approval Process supplies readers with the latest global changes that affect pharmaceutical product approval and influence how new products are researched and marketed Updated chapters include advances in international regulatory requirements including ICH guidelines and harmonizationa step by step

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with an arsenal of highly effective professional cover letter models that with minor modification can be rapidly deployed as needed You ll find models for five different types of cover letters including employer broadcast letters search firm broadcast letters advertising response letters networking cover letters and the increasingly popular resume letters A full chapter complete with numerous model letters has been dedicated to each of the five letter types **ARLIS/NA Update** ,1984

New York Job Bank Bob Adams Publishers,Lonely Planet Publications Staff,1988-10 The London and China Telegraph ,1894 *201 Killer Cover Letters* Sandra Podesta,Andrea Paxton,1995-12-22 201 Killer Cover Letters provides job seekers with an unbeatable competitive edge by arming them with surefire sample letters for every job hunting situation

Printing Charles Thomas Jacobi,1898 THE BIG BOOK OF JOBS 2012-2013 McGraw Hill,2011-08-12 Up to date authoritative job information from the most trusted source the U S Department of Labor Does your resume tell employers what they really need to know Which fields are showing the most growth opportunity What is a realistic salary for the job you want Whether you ve recently earned a degree decided to change careers or reentered the workforce after an extended absence is the guide you need to make the right decisions the first time around The Job Seekers Guide provides expert advice on Choosing a career path Building career management skills Researching careers in the information age Writing effective cover letters and polished resumes The Occupational Outlook Handbook offers the latest statistics on Working conditions Employment trends and outlooks Training qualifications and advancement Salary ranges Food Arts ,2004 Windows 98 Stewart Venit,1998 **The CPA Journal** ,1996 *The Nation* ,2000

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