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Business Writing Tools
for the
Computer Age

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with a word processor,
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Darlene Frank

Silicon English Business Writing Tools For The Computer Age

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web 1g/1000mg 1mg/1000mcg therefore to convert grams to milligrams you multiply by 1000 milligrams to micrograms multiply by 1000 conversely to change from micrograms to milligrams divide by 1000 and milligrams to grams divide by 1000 thus to multiply by 1000 the decimal point must be moved 3 places to the right example

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