

One-Page Productivity Planner

Projects

Project #1

5 Big things I must do to move this project forward.

1. _____

2. _____

3. _____

4. _____

5. _____

Project #2

5 Big things I must do to move this project forward.

1. _____

2. _____

3. _____

4. _____

5. _____

Project #3

5 Big things I must do to move this project forward.

1. _____

2. _____

3. _____

4. _____

5. _____

People

People I need to reach out to today

List the people you need to reach out to today no matter what.

People I'm waiting on

List the people who you need something from to move forward.

Priorities

The main things I must complete today, no matter what.

List the priorities and to-dos that must be accomplished today and DO these before getting trapped in your inbox and other people's agendas.

"Beware of your inbox, it's nothing but a convenient organizing system for other people's agendas. Your goal is to always keep the main thing the main thing in your life, whatever it may be. Focus today. Use your psychology, physiology, productivity, and persuasion skills to amplify your energy and results. It's your time. Today. Live. Love. Matter." — Brendon Burchard, Founder of High Performance Academy.

Productivity Planner Last 90 Days Download

Arturo Cuomo



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Federal Register ,1999-03 **Commerce Business Daily** ,2000-12 **APICS, the Performance Advantage** ,2003
Planning ,2006 **PC World** ,2006 **Fortune** Henry Robinson Luce,1997-10 **Indian Trade Journal** ,2012-02-05
HBS Alumni Bulletin ,2010 *Logistics Software* ,1991 **The AAI Journal** ,2008 Dr. Dobb's Journal ,2007
Time ,2000-02 **GeoWorld** ,2003 *PM Network* ,1997 Supplement to the Official Journal of the European
Communities ,1996 Journal of the American Helicopter Society American Helicopter Society,1958 *Morningstar?Funds*
500 Morningstar Inc.,2006-02-10 Stewardship Grade Easily find funds that put you first Star Rating Quickly see how well a
fund has balanced risk and return Historical Style Boxes See if a fund has invested consistently from year to year Over 50
Investment Categories Put together diversified portfolios assess potential risk and spot top funds within peer groups
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Library Journal ,2009

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 - Chapter 5: Conclusion
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