

# Personal Shorthand

24 CONSONANTS			
Sound	Sign	Name	As in
p		<i>pī</i>	pin, cup
b		<i>bī</i>	bin, cub
t	—	<i>tī</i>	ten, bet
d	—	<i>dī</i>	den, bed
k	∖	<i>kī</i>	come, back
g	∖	<i>gī</i>	gum, bag
f	)	<i>ef</i>	fan, safe
v	)	<i>ev</i>	van, save
h	(	<i>eh</i>	thigh, bath
th	(	<i>est</i>	thy, bathe
s	—	<i>es</i>	seal, race
z	—	<i>ez</i>	zeal, raise
ʃ	⌒	<i>ef</i>	assure, rush
ʒ	⌒	<i>ez</i>	azure, rouge
ç	⌒	<i>eç</i>	choke, rich
j	⌒	<i>ej</i>	joke, ridge
n	⌒	<i>en</i>	net, sin
ŋ	⌒	<i>en</i>	ink, sing
m	/	<i>mē</i>	mate, seem
r	/	<i>rē</i>	raid, dear
l	/	<i>lē</i>	laid, deal
w	✓	<i>wē</i>	wet, quit
y	✓	<i>yē</i>	yet, you
h	✓	<i>hē</i>	head, who

12 VOWELS			
Sound	Sign	Name	As in
a	u	<i>at</i>	am, pat, (pair)
ā	u	<i>ā</i>	alms, part, ma
e	c	<i>et</i>	edge, let
ē	c	<i>ē</i>	age, late, may
i	o	<i>it</i>	is, sit, army
ī	o	<i>ī</i>	ease, seat, me
o	∖	<i>ot</i>	odd, not
ō	∖	<i>ō</i>	awed, naught
u	ı	<i>ut</i>	up, ton, (turn)
o	ı	<i>o</i>	open, tone, show
u	-	<i>ut</i>	full, could
ū	-	<i>ū</i>	fool, shoe

4 DIPHTHONGS			
Sound	Sign	Name	As in
ā	v	<i>ā</i>	aisle, pint, by
ē	✓	<i>ē</i>	oil, point, boy
ū	^	<i>ū</i>	pure, few
ai	↗	<i>ai</i>	out, power, now
ə	˘	<i>er</i>	about, utter, nation, china

The neutral vowel, seldom used in shorthand

th      ,      =      **the**

A wordsign or logotype for the definite article *the*

\*      ✓      *capsign*

A sign written before a fonetic longhand word, below a shorthand word, to capitalize it

# Personal Shorthand

**Padhraic Smyth**



## Personal Shorthand:

Personal Shorthand Godfrey Dewey, 1922      Library of Congress Subject Headings Library of Congress, Library of Congress. Office for Subject Cataloging Policy, 2011      Decimal Classification and Relative Index for Libraries Melvil Dewey, 1894      *A Compend of Demotic Shorthand* Godfrey Dewey, 1923      Library of Congress Subject Headings Library of Congress. Cataloging Policy and Support Office, 2009      Browne's Phonographic Monthly and Reporters' Journal , 1881

**The Encyclopedia Americana** , 1952      **Contemporary Authors, Permanent Series** Clare D. Kinsman, 1978 Contains alphabetically arranged profiles of published contemporary authors of non technical works from around the world each with personal data addresses career history and a list of writings and in some cases a list of works in progress sidelights and avocational interests up to date through early 1975      General Catalogue of Printed Books to 1955 British Museum. Dept. of Printed Books, 1967      *Catalog of Copyright Entries. Third Series* Library of Congress. Copyright Office, 1972      The Encyclopedia Americana Alexander Hopkins McDannald, 1947      *Personal Shorthand (Classic Reprint)* Godfrey Dewey, 2015-08-04 Excerpt from Personal Shorthand Few persons whose interest or occupation requires them to make frequent use of written speech have failed to be impressed and not infrequently irritated by the slow and cumbersome means of expression our ordinary writing affords It is not strange therefore that many systems of shorthand are available for professional or commercial use but it is strange that personal shorthand for general use acquired in youth as a tool has not obtained the recognition its enormous advantages for all brain workers naturally suggest advantages which include in addition to the direct and obvious saving of time and effort and the ability to take important notes impossible with longhand an effective training in more correct pronunciation and the preservation of important ideas when they come too fast for the sluggish longhand pen I welcome Mr Dewey's book as a decidedly successful attempt to provide the necessary materials for courses of instruction in shorthand for personal non professional use About the Publisher Forgotten Books publishes hundreds of thousands of rare and classic books Find more at [www.forgottenbooks.com](http://www.forgottenbooks.com) This book is a reproduction of an important historical work Forgotten Books uses state of the art technology to digitally reconstruct the work preserving the original format whilst repairing imperfections present in the aged copy In rare cases an imperfection in the original such as a blemish or missing page may be replicated in our edition We do however repair the vast majority of imperfections successfully any imperfections that remain are intentionally left to preserve the state of such historical works      Brands and Their Companies , 2007      Pitman's Journal of Commercial Education , 1893      Catalogue Simmons College (Boston, Mass.), 1928      **The American Short-hand Writer** , 1883      **Browne's Phonographic Monthly** , 1878      **Circular of Information** USA. Bureau of Education, 1884      *Penman's Gazette and Business Educator* , 1887      **Illustrated Phonographic World** , 1897

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