

# COVER LETTER EXAMPLE

2025



Mr. John  
Mr. John  
Mr. John  
Mr. John  
Mr. John

Dear Mr. John,

I am writing to you to let you know that I am interested in the position of [job title] at [company name]. I have been following your company for some time and I am impressed by the work you are doing. I believe that my skills and experience make me a strong candidate for this position.

I have a degree in [degree] from [university] and I have worked for [company name] for [years]. During my time at [company name], I have gained a lot of experience in [skills] and I have been able to [achievement]. I am confident that I can bring the same level of dedication and hard work to your company.

I am excited about the opportunity to join your team and contribute to your success. I am confident that I can make a positive impact on your company and I am looking forward to the possibility of working with you.

I have attached my resume to this letter and I would be happy to provide any additional information you may need. Thank you for your time and consideration.

Sincerely,

# Cover Letter 2025 On Sale

**Simone Janson**



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web 1st first 2nd second 3rd third 4th fourth 5th fifth 6th sixth 7th seventh 8th eighth 9th ninth 10th tenth

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web spelling of ordinal numbers just add th to the cardinal number four fourth eleven eleventh exceptions one first two second three third five fifth eight eighth nine ninth twelve twelfth in compound ordinal numbers note that only the last figure is written as an ordinal number 421st four hundred and twenty first

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web aug 4 2023 subject sick leave request hi insert manager name i m writing to request sick leave for the next two days from date through date i have an emergency that requires medical attention please let me know if you have any questions or concerns thanks 26 hi i m writing to request sick leave i will be out of the office on date

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web jul 31 2023 begin your letter by explicitly stating that you are requesting sick leave mention the specific dates you need to be absent from work provide a valid reason briefly explain the reason for your sick leave you don t need to go into great detail but mention the illness or health condition that necessitates your absence be honest and transparent

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web mar 20 2023 make your initial leave of absence request in person or via video conference rather than in writing give sufficient advance notice before taking a leave of absence if possible work with

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web acknowledge and agree that any sick leave advanced to me is considered a debt and that beginning with the first pay period after the advancement is approved i am required to repay the city of bothell by applying my future sick leave accruals each pay period

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