

*A How-To-Do-It Manual for Librarians*

# Running A School Library Media Center

Second Edition

**Barbara L. Stein and Risa W. Brown**

# Running A School Library Media Center A Howtodoit Manual For Librarians

**Lillian N. Gerhardt, Marilyn Lea  
Miller, Thomas W. Downen**



## **Running A School Library Media Center A Howtoit Manual For Librarians:**

Running a School Library Media Center Barbara L. Stein, Barbara Stein Martin, Risa W. Brown, 1992 Information is organized into nine chapters which cover topics ranging from goal setting and budgeting to ordering materials to programming Appendices contain lists of sources a learning skills inventory sample job descriptions and Library Bill of Rights information Voice Youth Advocates

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**Running a School Library Media Center** B. Stein, 2002-07-01

*Running a School Library Media Center* Barbara Stein Martin, 2002 This book updated and expanded includes information on goal setting ordering and purchasing materials cataloging staff duties and more

*Reference Work in School Library Media Centers* Amy G. Job, MaryKay Schnare, 1996 This helpful collection of case studies is designed both for the school reference beginner and the experienced professional Covers all types of schools elementary middle and high schools public private or parochial in urban suburban or rural communities and examines the four basic aspects of reference work in today s school library media center user instruction information services readers services and the study selection and evaluation of reference works

*Library and Information Science* Michael F. Bemis, 2014-03-03 This unique annotated bibliography is a complete up to date guide to sources of information on library science covering recent books monographs periodicals and websites and selected works of historical importance In addition to compiling an invaluable list of sources Bemis digs deeper examining the strengths and weaknesses of key works A boon to researchers and practitioners alike this bibliography Includes coverage of subjects as diverse and vital as the history of librarianship its development as a profession the ethics of information science cataloging reference work and library architecture Encompasses encyclopedias dictionaries directories photographic surveys statistical publications and numerous electronic sources all categorized by subject Offers appendixes detailing leading professional organizations and publishers of library and information science literature This comprehensive bibliography of English language resources on librarianship the only one of its kind will prove invaluable to scholars students and anyone working in the field

*Interlibrary Loan Practices Handbook* Virginia Boucher, 1997 In this new edition of the definitive *Interlibrary Loan Practices Handbook* edited by CheriT Weible and Karen Janke expert contributors clearly explain the complexities of getting materials for patrons from outside the library This collection presents a complete view of the interlibrary loan ILL process with contributions from all areas of the technical services community providing Guidance on how to do ILL efficiently and effectively with advice on being a considerate borrower and lender Details of preferred staffing and management techniques showing how best practices can be implemented at any institution Discussion of important issues that can fall between the cracks such as hidden copyright issues and the logistics of lending

internationally As consortia and other library partnerships share ever larger fractions of their collections this book gives library staff the tools necessary for a smoothly functioning ILL system *Power Up Your Library* Bloomsbury Publishing,1996-09-15 Based on the methods of the New York City Library Power Program this is a practical handbook for revitalizing or rebuilding the school library Putting the many facets of the media specialist s professional life into the context of a flexibly scheduled collaboratively planned teaching program the book offers simple strategies for effecting positive change It covers such topics as the librarian s role as teacher programming assessment collection development facilities technology the library budget support staff and public relations Written for the school library media specialist who has or plans to have a library that conforms to today s vision of an effective school library media program this book places the library media center at the heart of the school s educational program and shows how to position the library as the catalyst for school reform The School Library Media Facilities Planner Thomas L. Hart,2006 This book presents timely information on designing building remodeling and equipping library media centers Chapters cover every phase of the process from assessing needs allocating space selecting furniture and working with the architect to moving into the new facility A CD view book of several Florida libraries allows the user to see and hear librarians describe the pros and cons of their individual libraries Booklist **School Library Management** Catherine M. Andronik,2003 K 12 school librarians have come to count on the proven practical advice in previous editions of this comprehensive guidebook The fifth edition updates every topic from collection development and standardized testing to integrating the Web into the research process WebQuests eBooks and other new technologies keep media specialists current with today s changes while core topics such as budget and facilities planning reinforce the basics **Resources in Education** ,1998 *Selecting Books for the Elementary School Library Media Center* Phyllis Van Orden,2000 A guide to selecting books for the elementary school library media centre collection Chapters cover not only fiction and picture books but also reference sources geographic sources government documents handbooks and more **School Library Journal's Best** Lillian N. Gerhardt,Marilyn Lea Miller,Thomas W. Downen,1997 A selection of articles published in School Library Journal magazine between 1954 and 1995 discussing a variety of issues of importance to children s young adult and school librarians Library Media Connection ,2004 **The Audiovisual Librarian** ,1994 *LIS Career Sourcebook* G. Kim Dority,2012-10-03 A must have guide of professional development resources for library staff at every phase of their career from those just entering the field to paraprofessionals building a career trajectory to seasoned librarians looking to explore additional career options Thousands of students graduate with a Master of Library and Information Science degree every year Unfortunately budget cuts at libraries diminish available job opportunities and prompt administrators to hire less qualified and less expensive professionals However armed with the right information library science professionals can successfully build and sustain a resilient library and information science LIS career inside or outside the traditional library setting LIS Career Sourcebook Managing and Maximizing Every

Step of Your Career provides a chapter by chapter overview of key career stages and strategies and identifies for each the best information resources to help readers develop a successful LIS career The author lays out the typical stages that workers are likely to encounter as they move through their professional life highlighting important issues associated with each stage and providing insights and resources for making smart career choices along the way Covering the entire career lifespan from entry level to retirement the resources cited will help readers make informed choices about career options professional development and personal career satisfaction

**Creating a Local Area Network in the School Library**

**Media Center** Becky Mather, 1997-06-25 Let an award winning school library media specialist who has implemented a local area network LAN in her media center help you plan this important addition to your media center while avoiding the pitfalls This hands on practical guide contains all the information the network novice needs to plan fund create and maintain a LAN in the media center Based on the experience of the school library media specialist who received the 1994 Follett AASL Microcomputer in the Media Center Award for creating a local area network in the high school media center this guide describes the procedures for planning designing funding installing organizing training evaluating and maintaining a LAN in a library media center setting Step by step nontechnical instructions and advice for creating an information network are presented in an understandable format How to expand into a school district wide area network WAN and gain access to the Internet are also discussed This comprehensive work takes the network novice from dream to implementation maintenance and evaluation of a local area network It covers funding sources tips for writing technology grants requests for proposals from vendors staff inservice and student training evaluation and assessment student internships technology teams troubleshooting equipment and network administration Useful forms simple network schematic diagrams a model school board approved electronic resources policy a glossary of technical terms and sample assessment tools are included No other book walks the library media specialist through every step in creating a LAN Media professionals who want to provide networked electronic information to the staff and students but are not sure of how to proceed will benefit from this clear nontechnical guide to the process

**So You're Going to Run a Library** Dave Sutton, 1995 Designed to help novices get started in providing basic level services to patrons of their library this book separates professional tasks from others indicating when expertise is needed above and beyond the use of common sense and natural organization skills The author's A to Z approach covers the entire realm of a librarian's responsibilities offering simple and straightforward advice on topics that range from shelf arrangement classification systems and reference services to collection development staff management and self evaluation With a multitude of ideas tips and guidelines and an annotated bibliography of professional reading a glossary a list of library abbreviations job descriptions evaluation forms and a list of professional associations the book is a treasury of information for beginners

**Running a Small Library** John A. Moorman, 2006 How can a small library with a few or even one staff members and very limited resources be managed successfully Learn the issues facing all types of small

libraries      **School Library Journal** ,2007

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